**Mapping Youth Urban Projects**

**A template for the *Youth Mayors* website**

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| **Name** | **Project name or title** |
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| **Here you write:**1. **The name of the project**
2. **Location of the project (city, country)**
3. **Your/your team member’s name(s) and affiliated school/organization**
4. **A 75-100 word summary of the project: What is the aim/goal and how will it be achieved?**
5. **Motivation: (75 word summary) Why have you started this project?**
6. **Which UN Sustainable Development Goals can be linked to (see below)**
7. **3-5 key words (e.g.: “Poverty, Children, Discrimination, Education”) to tag your project**
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| **Step 1** | **Identifying challenges** |
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| **Here you write:**1. **What challenge or need is your project meant to offer a solution to?**
2. **How did you discover and identify this particular challenge or need?**
3. **What inside knowledge did you gain to ensure you know what you need to know to make this project meaningful?**
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| **Step 2** | **Gathering ideas** |
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| **Here you write:**1. **The steps you took to turn your identified challenge into ideas for a project.**
2. **How did you collect your ideas? Who took part in this process?**
3. **How did you involve the local community/participants in collecting ideas?**
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| **Step 3** | **Developing a project** |
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| **Here you write:**1. **How you developed your project**
2. **What was needed to ensure the project would be a success? (Local involvement, funding, engaging with different stakeholders, partnerships, collaboration, etc.)**
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| **Step 4** | **Action!** |
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| **This is perhaps the most important Step in the entire process. Here you write:**1. **How you carried out the project. What you actually did.**
2. **Who was involved, how long it took, what was the cost, how did you secure funding, etc.**
3. **Add pictures or (preferably) a short video (very short: 1- 2 minutes) of the project. This will allow the viewer to really understand what the project is about, and what you did.**
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| **Step 5** | **Share your learning** |
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| **Here you write:**1. **Your personal evaluation of the project: What went well? Why? What went wrong or could have gone better? Why?**
2. **Your reflection on key lessons learnt: Based on your own successes and mistakes while designing and implementing the project, if someone else wants to do a similar project, what should they keep in mind?**
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